



The consultation period for review of this policy will be from 14 December 2018 and will run for 6 weeks, closing on 24 January 2019. Any objections to this policy should be made in writing to office@st-marys-island.medway.sch.uk

ADMISSION ARRANGEMENTS FOR ST MARY'S ISLAND CE (AIDED) PRIMARY SCHOOL FOR THE ACADEMIC YEAR 2020/2021

ADMISSION POLICY 2020

1. Children reach compulsory school age at the start of the term following their fifth birthday. St Mary's Island Primary School will admit 4 year-olds into its Foundation Stage class, i.e. those children born between 1 September 2015 and 31 August 2016.
2. Parents/carers need to complete the Common Application Form in accordance with the co-ordinated scheme.
3. A Supplementary Information Form (SIF) is required for this school in addition to the Medway school application. You must collect this, complete it and return it to the school by the closing date for applications.
4. Parents/carers are not obliged to start their child at school until the beginning of the term after the child is 5. Therefore, parents/carers who have been offered a September place may ask to defer their child's admission until later in the school year or until the child reaches compulsory school age in that school year without losing the offer of a place. Parents/carers can also request that their child attends part-time until the child reaches compulsory school age. Parents/carers of children with summer term birthdays (1 April to 31 August 2016) may ask to start their child in Year 1 in September 2021 but the Reception place will not be saved. Parents/carers will have to reapply for a Year 1 place. Parents/carers are not able to defer entry beyond the beginning of the term after the child's fifth birthday.
5. The Published Admission Number (PAN) for St Mary's Island CE (Aided) Primary is 90.

OVERSUBSCRIPTION CRITERIA

If the number of preferences received via the co-ordinated scheme is more than the number of places available, children in public care as defined by government regulations will have priority in both categories 1) and 2) below.

1. If there are more applicants for the one-third church places than places available, preference will be given to children who are on the electoral rolls of St Mark's Gillingham (which includes the ecumenical Church of St Mary's Island), and of St Luke's Gillingham, our Foundation churches, and then any other Anglican churches. Any remaining places will be offered to children from those families who, in the opinion of the governing body of the school, demonstrate the highest level of Christian commitment as evidenced by the Church Leaders.
In the event of a tie, the criterion of nearness to the school will apply. If the church places are undersubscribed, any spare places will be offered as below.
2. The remaining two-thirds of places will be allocated in the following order of priority:
 - a -Siblings of children in school at the time of entry.
(A 'sibling' is defined as any child living permanently within the same family.)
 - b – Children of teaching staff – the member of teaching staff has been employed at the school for two or more years at the time the application is made. Or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
 - c - Other Island residents.
 - d - Those not resident on the Island.

In the event of a tie within (c) or (d) above, preference will be given to those who live nearest to the school. Distance will be measured in accordance with Medway Council's Co-ordinated Admission Scheme.

Tiebreaker –

In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

CASUAL ADMISSIONS

The casual admission process will follow LA guidelines that aim to make a casual admission placement within 10 school days.

Parents/carers need to complete the Casual In-Year Admission Form and places will be offered in accordance with the co-ordinated scheme:

- Parents can apply for a casual admission at any time during the school year.
- If no places are available at the time of application, an expression of interest list will be maintained. Names are kept in priority order according to the oversubscription criteria and not according to how long a child's name has been on the list.
- Any place that becomes available will be offered solely in accordance with the oversubscription criteria.
- All vacancies will be allocated as they arise.

APPEALS

Parents/carers have the right to appeal if a place is not offered to their child. Appeals will be handled in line with the School Admissions Appeals Code.